

Troop Meeting Outline

There are 6 elements of a great troop meeting

1. Pre-Meeting Activity (5 minutes)

Plan activities for the girls on arrival at the meeting so they have something to do until the meeting begins. This could be as simple as coloring pages, journaling, or talking with one another.

2. Opening (5–10 minutes)

Each troop decides how to open its meetings—most begin with the Girl Scout Promise and Law, a simple flag ceremony, song, game, story, or other activity designed by the girls.

3. Troop Business (5 minutes)

Collect dues, take attendance, make announcements, assign kapers, discuss and plan any future activities or trips together. Then tell them what you are working on at today's meeting.

4. Main Activity (30–45 minutes)

Let the fun begin! Use the meeting plans found in the Volunteer Toolkit! Activities are already designed to fit easily into this part of your meeting as you help your troop earn badges and complete Journeys.

5. Clean Up (5 minutes)

Because Girl Scouts should always leave a place cleaner than they found it!

6. Closing (5–10 minutes)

Come back together into the circle and discuss what you just did. Then just like the opening, each troop can decide how to close—with a friendship circle, song, a game, a story, or pretty much anything else! Make announcements to girls and adults about upcoming meetings/events and have the guardians sign the girls out as they leave.